

VALENCIA NORTHBRIDGE HOMEOWNERS ASSOCIATION FILMING GUIDELINES

1. **APPROVAL** - The applying owner and film company must request approval from the Valencia Northbridge Homeowners Association (VNHOA) including details of the type of filming, days and times of filming, and a map of the filming area. The VNHOA Board of Directors reserves the right to resolve disputes at its sole discretion.

The film company must also obtain and provide the VNHOA a copy of the permit from the Santa Clarita Film Office, www.filmsantaclarita.com, (661) 284-1425.

2. **FEES** – The company must pay the daily fees according to the fee schedule, which is based on the number of crew members, listed on the permit, to VNHOA while on property within VNHOA. The fees must be paid prior to filming. The fee is separate from any fees paid to individual homeowners and must be paid prior to the start of filming. The VNHOA Clubhouse, tennis and basketball courts and all pool areas may be available for rent. Please contact Ross Morgan & Company for availability and fees.

FEE SCHEDULE

0 – 25	No Fee
26 – 45	\$250.00
46 – Over	\$500.00

3. **ADJACENT AND IMPACTED CONSENT** – The film company must submit written notification of 100% of all adjacent and affected homeowners, including ingress and egress streets affected, and address all concerns voiced by adjacent homeowners. For the purpose of this paragraph, the words “adjacent and impacted” mean homeowners within a 100-yard radius of the area and equipment used for filming.

4. **RESPONSIBLE PARTY** – The film company must provide a person to accept and resolve any and all complaints from the VNHOA and affected homeowners.

5. **INSURANCE** – The film company must provide evidence of liability insurance naming VNHOA as additional insured. The film company agrees to indemnify, defend and hold harmless VNHOA and its officers, directors, agents and members from any and all claims, damages, costs and attorney’s fees incurred, asserted, claimed, etc. as a result of any and all filming activity.

6. **HOURS** – You may only film between the hours of 8 AM and 10 PM unless approved by all affected homeowners and the VNHOA.

7. **DAMAGE** – Any damage caused to the VNHOA property or private property must be brought back into pre-filming condition immediately at the expense of the applying homeowner and film company.

8. **PARKING** – Unless prior written authorization has been granted to park elsewhere, the parking of all production, staff, employee and talent vehicles must be in off-site locations or in pre-approved VNHOA area. No film company vehicles may park overnight unless pre-approved by the VNHOA.

9. **VIOLATIONS** – In the event that a homeowner allows any filming without the permission of VNHOA, as stated above, a hearing will be held at the next monthly VNHOA meeting and fines may be imposed at the rate of \$500.00 per occurrence, plus all related legal fees incurred by VNHOA in order to collect said fines and damages.

IF YOU ARE INTERESTED IN FILMING WITHIN VNHOA, PLEASE SUBMIT A WRITTEN REQUEST TO ROSS MORGAN & COMPANY, 23300 CINEMA DRIVE, SUITE 280, VALENCIA, CA 91355. (661) 286-1064

